

# Uintah Online (UON) K – 8 Program Handbook 2021-2022 School Year

Uintah Online - AVEC  
559 N. 1700 W.  
Vernal, UT 84078  
(435) 781-4675

## Enrollment Process

- Enrollment will open August 1<sup>st</sup>, 2021
- Update Aspire parent account through the Uintah School District (USD) Aspire System. During enrollment you must select **Uintah Online** as your student's school.  
<https://aspire.uintah.net/Login>
- If you are new to USD set up an account on this site:  
<https://aspire.uintah.net/Student/Register/Start>
- Kindergarten students and students new to USD must turn in a copy of birth certificate along with updated immunization records (or exemption form) before enrollment can be completed.
- *Enrollment for students outside of USD boundaries will close on September 24<sup>th</sup>, 2021. Please note monthly meetings with the cooperating teacher on campus at AVEC are required.*
- Call or come into the Ashley Valley Education Center if you have any questions or difficulties with online enrollment.

## Combined Enrollment

- Students in grades 6-8 may enroll in a USD brick and mortar school as well as Uintah Online, so long as the enrollment between both schools does not exceed a full schedule.
  - To complete a Combined Enrollment student and guardian must meet with the counselor at the brick-and-mortar school to complete the Combined Enrollment application
  - Parent/Guardian must submit the Combined Enrollment Form to Ashley Valley Education Center.

## Re-entry

- A student who has been dropped from Uintah Online must attend a re-entry circle meeting to discuss re-enrollment. Re-entry circle meetings must include student, parent/guardian, school principal, school therapist, general education

teacher. Meetings may also include UTTM mentor and Special Education teacher.

- A student who has been dropped a second time will not be eligible for the Online School.

### **Transfers**

- Students in grades K-8 may transfer schools at any time

### **Immunization Policy**

To attend a Utah school, a student must meet the minimum immunization requirements of Sections R396-100-4, 5, 6, 7, 8, and 9. A parent claiming an exemption to immunization must comply with R396-100-10. (Utah Code Ann. 53A-11.302)

School entry requirements:

- 5 DTP/DTaP/DT
  - 1 Rubella
  - 4 Polio
  - 3 Hepatitis B
  - 2 Measles
  - 1 TD booster
  - 1 Mumps
  - 1 Varicella (chickenpox)
- Students born after July 1, 1996 also need 2 Hepatitis A.

Information, immunizations and exemption certificates are available at Tri-County Health Department or at [www.immunize-utah.org](http://www.immunize-utah.org). You can also call (801) 538-9450 for more information about immunization.

### **Student Records**

- Student records are kept in a locked file at the UON school office.
- Student records are available for viewing by the parent/guardian upon request.
- To schedule please call 781-4675.

### **Parent/Guardian & Learning Coach Expectations**

- As the parent/guardian of an online student, you (or your designee) are agreeing to help direct, facilitate and instruct student learning. This role is referred to as the Learning Coach.
  - A Learning Coach is expected to spend time working directly with the student. This time is NOT the amount of time a student is expected to be engaged in

learning, but an approximation of the amount of time the Learning Coach can expect to be directly involved in assuring student learning is taking place.

- Grades K – 3 Daily Learning Coach time: 3+ hours
- Grades 4 & 5 Daily Learning Coach time 2-3+ hours
- Grades 6<sup>th</sup> – 8<sup>th</sup> Daily Learning Coach time: 1-2+ hours
- Check e-mail daily
- Maintain accurate and up to date contact information on the Aspire System
- Review student attendance as outlined through the Parental Aspire account, weekly
- Contact school to excuse any absences. Absences must be excused within 5 school days
- Reply promptly to communication from cooperating teacher or school
- Contact cooperating teacher with concerns in student learning
- Maintain or have access to a reliable internet connection

### **Attendance and Truancy**

In accordance with USD policy 007.0810.5 student attendance will be monitored and tracked for all online learning students. Teachers will assess student presence and participation.

- Uintah Online will follow the USD calendar
- Student attendance is taken every school day.
- Attendance will be entered into the Aspire system one school day after the actual date.
  - This is to allow students the full 24-hour day to master the scheduled assignment, quiz, or test.
- Utah State School Year Hourly Required Attendance Utah Code: #53A-ss-103.
  - K – 450 Hours
  - 1<sup>st</sup> – 810 Hours
  - 2<sup>nd</sup> through 8<sup>th</sup> – 990 Hours
- Students in USD are expected to be in attendance 180 days with a minimum of 93% attendance. This allows parents to excuse students up to (4) days a trimester. USD Policy: 007.0810.3.0
- In the event of a student absence, a parent/guardian must notify the school prior to the absence, or within 5 days of incurred absence. USD Policy: 007.0810.3.1
- After 20 absences in a term, a student will be placed on academic probation and student along with parent/guardian must come into the school to sign an attendance contract
- In the event a student is marked with unexcused absences for a ten-day period they will be dropped from the school
- A student with 30 or more absences in a term will no longer be eligible for Uintah Online

Attendance in on online learning environment is a balance between time-logged and work-completed. Students are expected to be engaged in learning for 5.5+ hours each school day (2.75+ for kindergarten). It is understood that some of this time will be spent taking notes, studying, and completing offline tasks. Assignments, quizzes, and tests within each course are assigned specific due dates and outlined for each term. This due date reflects the date a student must have a mastery score. Staying caught up and having work completed on time will assure full attendance. If a student is on-track or ahead; he/she will not be marked absent. If a student is behind and shows missing work – the student's hours logged for a day will be compared with

the work completed. Students who are behind and are not logging adequate time or work may be marked absent.

**Special Education:** Special Education services will be granted in accordance with federal and state regulations and guidelines. Please provide documentation of required services during the enrollment process. This includes IEP's, 504's etc. that your child may have had in the past.

- Special Education services will be continued through the student's brick and mortar neighborhood school

**Uintah Online School Testing:** Uintah Online students will participate in monthly on-campus testing. These tests will include:

- Unit tests from curricular content
- Adaptive assessments for Reading and Math

**State and District Testing Requirements:** *State and District Testing is determined by age-appropriate grade (AAG) not by curriculum level.*

- Uintah Online students will participate in state and district assessments. Assessments will be administered by trained USD teachers or staff. Assessments may have the option for remote testing except for the year-end RISE Summative test and the Kindergarten KEEP. The RISE and KEEP must be completed on-campus. Testing dates/times for all assessments will be scheduled accordingly throughout the school year. You will be notified by the school and/or your cooperating teacher of dates/times.

Grade Level	KEEP (fall, spring)	Acadience Benchmark (fall, winter, spring)	Acadience Progress Monitoring (ongoing)	Writing Benchmarks (fall, winter, spring)	Math Diagnostic (fall, winter, spring)	Reading Diagnostic (fall, winter spring)	RISE Summative (spring)
K	*						
1st		*					
2nd		*					
3rd		*					*
4th							*
5th							*
6th							*
7th							*
8th							*

\*State required assessment – all actively enrolled students must complete assessment unless a formal opt-out form is signed by parent/guardian.

WIDA assessment may be administered to ELL students in grades K-12

## Academic Honesty

- In the event a student is caught cheating, he/she will receive a failing grade for the assignment.

## School Calendar

- Uintah Online will follow the USD School Calendar
- Uintah Online will follow the trimester schedule with course completion requirements for each term
- School work and lessons will not be assigned on no school days – however, access to the online learning programs will remain open

August 25	Wednesday	1 <sup>st</sup> day of school
September 6	Monday	Labor Day (no school)
September 7	Tuesday	Professional Development (no school)
October 14	Wednesday	Trade Day (no school)
October 14-15	Thursday, Friday	Fall Break (no school)
November 18	Thursday	1 <sup>st</sup> Trimester Ends
November 19	Friday	Professional Development Day (no school)
November 24-26	Wednesday-Friday	Thanksgiving Break (no school)
December 21	Wednesday	Minimum Day
December 22-January 2		Christmas Break (no school)
January 17	Monday	Martin Luther King Jr. Day (no school)
February 18	Friday	Trade Day (no school)
February 21	Monday	President's Day (no school)
February 28	Friday	2 <sup>nd</sup> Trimester ends (professional development day)
April 13-18	Friday/Monday	Spring Break or Snow Makeup Day
May 27	Friday	Last day of School/graduation

## Workshops and Activities

Optional activities, academic workshops and outings will be held throughout the year. Information about these events will be shared through e-mail. All students are invited to attend, and attendance may be marked for participation. A parent or guardian must accompany student(s) to and from these activities and is responsible for supervision. Students and all those in attendance are expected to adhere to school rules and regulations

- Appropriate behavior is essential during state required testing as well as other school sponsored activities. Students attending these services are expected to:
  - Treat all people with respect.
  - Listen and follow the direction of adults.
  - Treat all school or facility property appropriately and with care.
  - Use appropriate language in written and oral communication.
- Student behavior which disrupts the learning environment will not be tolerated.
- Weapons are not allowed on school property or at school sponsored events.
- Controlled substances are not allowed on school property or at school sponsored events.

Uintah Online -  
Ashley Valley Education Center  
559 N. 1700 W.  
Vernal, UT 84078  
(435) 781-4675 ext. 2876



Ashley Valley WARRIORS  
\* Respect Yourself  
\* Respect Others  
\* Respect Property

Principal:  
Andy McKea  
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435-781-4675 ext. 2840

Teachers:  
Abe Curtis  
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435-781-4675 ext. 2876

Neyca Ireland  
[Neyca.ireland@uintah.net](mailto:Neyca.ireland@uintah.net)  
435-781-4675 ext. 2855

## The Warrior

The warrior steps onto the battlefield of life  
Armed only with knowledge and pride  
The warrior will be valiantly standing  
When others have withered and died.

When surrounded by the trails of life  
The warrior looks fear in the eye  
Knowing no matter how awful it gets  
This too shall pass the warrior by.

The warrior trained hard and learned much  
In the walls of a warrior school  
Guided by warrior trainers  
And lived by the warriors rules.

Respect for yourself is the first rule  
That's part of the warrior's creed  
The warrior continually shows this respect  
Not only in word but in deed.

Respect for others is another  
For one thing the warrior knows  
That it's through the strengthening of others  
The warrior's own power grows.

Respect for property is the final rule  
Lived by the warrior with pride  
Knowing how you must treat your surroundings  
It is a reflection of what is inside

The warrior stands out from the others  
On this battlefield we call life  
It's easy to tell one who walks, talks, and acts  
With nothing but warrior pride.

-S.L.